

SECURITY & RIGHTS COLLABORATIVE

a proteus fund initiative

REQUEST FOR PROPOSALS

2018 Rapid Response/Opportunity Fund Grantmaking Guidelines

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Introduction

Through strategic grantmaking and programming, the Security & Rights Collaborative (SRC) works to build the capacity of organizations representing Muslim, Arab and South Asian (MASA) communities to protect rights, advance policy reform, and shift the narrative around issues at the core of our democracy and society. By centering the MASA community at the core of our grantmaking, we recognize that these communities have been deeply affected by profiling, discrimination, and surveillance in the name of national security and play a critical role in the broader racial justice and immigrant rights movement. In recent years and months, these diverse, multi-ethnic, multi-issue partnerships have demonstrated the potential for success. For more information, please see [our website](#).

In our general docket grants, the SRC considers applicants for organizational capacity support, project support, and collaboration support. **This RFP is for our Rapid Response/Opportunity Fund which will consider support for time-limited, responsive, or proactive projects. We are especially interested in projects that take an intersectional approach. These grants generally range from \$1-6,000.** For more information on projects we supported in 2017, please see [our website](#).

Deadline

Rolling grant requests are reviewed as they are invited and can be approved within 2-3 weeks.

Where to Submit Your Application

Proposals must be submitted via the online application:

https://www.GrantRequest.com/SID_5886?SA=SNA&FID=35026

You can access your saved application via the account portal:

https://www.GrantRequest.com/SID_5886?SA=AM

If you have any questions about the online application, please contact the Grants Manager at grantsmanager@proteusfund.org.

Eligibility

The SRC will only make grants to organizations with §501(c)(3) tax status or to organizations that apply through a fiscal sponsor that has §501(c)(3) tax status. Funding opportunities are also available through our (c)(4) sister organization Proteus Action League. For more information please contact SRC Program Director Shireen Zaman at szaman@proteusactionleague.org and SRC Program Officer Sheila Bapat at sbapat@proteusactionleague.org

This RFP will support only organizations that work on human rights and civil liberties *in the United States*.

Applicants are encouraged to contact the SRC Program Team to discuss proposals in advance of application. Please direct questions regarding the proposal to SRC Program Director Shireen Zaman at szaman@proteusfund.org and SRC Program Officer Sheila Bapat at sbapat@proteusfund.org.

Proposal Guidelines

Required Materials

The following components of a proposal must be submitted for a proposal to be considered for funding:

1. 2018 SRC Cover Sheet (see separate attachment)
2. Narrative Proposal – Please address each of the following questions and requests for documents in your proposal. We request that you limit the narrative portion of your proposal to two-four pages.

Background (not required if you are a current SRC grantee)

- a. Briefly describe your organization's background, mission, and values.
- b. Staff and Board Information – Provide brief biographical descriptions of the board and staff that will be involved in the proposed work and what their roles will be.

Proposal

- a. Please describe the circumstances the proposed project will address, including the role your organization has already played in response.
- b. Provide a description of the work for which your organization seeks funding from the SRC,

and describe its ability to carry out this work.

- c. What are the expected outcomes of this project?
- d. Describe any partnership, allies, or intersectional work that will be leveraged or developed as a result of this project. Where applicable, please include a list of these organizations.

3. Financial Information

- a. Organizational Budget – Organizational line-item budget reflecting income and expenses for the fiscal year in which the majority of the work will be performed.
- b. Project Budget (if applying for project support) – Project line-item budget reflecting income and expenses for the actual grant term in which the proposed work would be performed.

NOTE FOR PROJECTS THAT INCLUDE LOBBYING: Your project budget must be “bifurcated” so that it clearly identifies expenses attributable to lobbying. If expense categories (for example, personnel expenses) include both lobbying and non-lobbying activities, they should be further broken down based on a reasonable allocation (if 50% of one person's time will be spent on lobbying, 50% of that person's compensation, benefits, and overhead should be listed as lobbying). Please contact SRC Program Director Shireen Zaman at szaman@proteusfund.org and SRC Program Officer Sheila Bapat at sbapat@proteusfund.org should you have questions or would like an example of a bifurcated project budget.

- 4. IRS Tax Status Letter – *For organizations that have not previously received funding from SRC, or whose tax status has changed*, please include a copy of your organization's IRS determination letter indicating your status as a §501(c)(3) organization. If your organization does not have its own §501(c)(3) status, but is a project of a sponsoring organization, you must include:
 - a. A letter from the sponsoring organization stating that it is assuming all fiscal, legal, and programmatic responsibility for your organization
 - b. A copy of the sponsoring organization's §501(c)(3) determination letter
 - c. The sponsoring organization's budget